



## **NOTES FROM THE MANAGEMENT BOARD HELD ON 12 MAY 2016 IN THE CONFERENCE ROOM, OFFICE OF THE POLICE & CRIME COMMISSIONER, CLEMONDS HEY, WINSFORD.**

*Present:* D Keane, Police & Crime Commissioner  
S Byrne, Chief Constable

*Office of the Police & Crime Commissioner*

M Sellwood, Chief Executive  
L Lunn, Chief Finance Officer  
S Pickup, Head of Scrutiny & Planning  
M Eaton, Governance Officer

*Cheshire Constabulary*

J McCormick, Deputy Chief Constable  
J Gill, Assistant Chief Officer  
D Bryan, Force Solicitor

### ***Part 1 – Public items***

The notes of the meeting held on 30 March 2016 were approved and the action log reviewed.

### **2016/1 GOVERNANCE ARRANGEMENTS**

The Commissioner considered the Scheme of Corporate Governance for the Commissioner and the Constabulary which outlined the decision making and accountability structures which would enable him to make strategic decisions and hold the Chief Constable to account for the delivery of efficient and effective policing services in Cheshire.

The Commissioner:-

- (1) ratified the Scheme of Corporate Governance;
- (2) approved the structures for decision making and holding the Chief Constable to account, together with the terms of reference for each of the meetings;
- (3) approved the Handbook on Relationships;
- (4) asked the Chief Executive to make arrangements for the publication of documents relating to the Scheme of Corporate Governance and governance structures, on the Commissioner's website; and
- (5) approved a review of governance arrangements to be conducted by the Chief Executive and the Force Solicitor to ensure it meets the Commissioner's requirements and the outcomes be reported to Management Board on 2 November 2016.

The Commissioner's rationale for this decision was that the continuation of the current governance framework would enable him and the Chief Constable to fulfil their statutory functions, whilst a review of governance takes place to ensure the existing arrangements would support the delivery of his Police & Crime Plan.

## **2016/2 STRATEGIES, POLICIES AND PROCEDURES**

The Commissioner considered the carry forward of a number of strategies, policies and procedures for an interim period to enable the documents to be reviewed.

The Commissioner approved:-

- (1) the strategies listed at paragraph 1 of the report continue in force until the Commissioner has agreed his Police & Crime Plan, considered the financial position, and the strategies are reviewed and brought forward for approval; and
- (2) until such time as the Commissioner has approved the strategies, policies and procedures relating to the operation of the Office of the Police & Crime Commissioner, the existing documents continue to be applied.

The Commissioner's rationale for this decision was that the carry forward of these Strategies, Policies and Procedures would allow the organisation to continue to operate, whilst he develops the Police & Crime Plan for 2016-20.

## **2016/3 CODES OF CONDUCT FOR THE COMMISSIONER AND STAFF OF THE OFFICE OF THE POLICE & CRIME COMMISSIONER**

The Commissioner considered the arrangements for maintaining the highest ethical standards within the Office of the Police & Crime Commissioner for Cheshire.

The Commissioner approved the

- (1) Code of Conduct for the Commissioner (and Deputy Commissioner, if appointed);
- (2) Code of Conduct for staff within the Office of the Police & Crime Commissioner;
- (3) associated forms required for the registration and declaration of interests and gifts & hospitality; and
- (4) publication of the completed register of interest from on the Commissioner's website.

The Commissioner's rationale for this decision was the ethical framework would assist in ensuring he abided by the Nolan principles and met the obligations in the Specified Information Order 2011.

*Duration of meeting: The meeting commenced at 9.30am and finished at 10.05am.*