



NOTES FROM THE MANAGEMENT BOARD HELD ON 04 SEPTEMBER 2019 IN CR8, CHESHIRE CONSTABULARY HQ, CLEMONDS HEY, WINSFORD, CW7 2UA

Present: D Keane, Police & Crime Commissioner
D Martland, Chief Constable

Office of the Police & Crime Commissioner

P Astley, Chief of Staff
C Hodgson, Head of Finance, Operations & Governance
M Walton, Senior Governance & Performance Officer
C Tozer, Senior Communications Officer

Cheshire Constabulary

J Cooke, Deputy Chief Constable
J Gill, Assistant Chief Officer
D Bryan, Head of Legal Services
W Bebbington, Head of Finance
P Woods, Head of Planning & Performance

Part 1 - Public items

1. NOTES OF MEETING HELD ON 03 JULY 2019

The notes of the meeting held on 03 July 2019 were approved.

2. MANAGEMENT BOARD ACTION LOG

There were no Part 1 actions to consider.

3. FINANCIAL POSITION REPORT 2019/20: FIRST QUARTER REVIEW

The report provided the Commissioner with the forecast financial outturn for 2019/20 as at the end of June 2019. On 31 January 2019, the Commissioner approved a gross revenue budget of £214.7m (net £182.7m) together with a capital programme of £8.26m. At the Joint Management Board meeting on 3 July 2019, the Commissioner approved carry forward requests of £1.1m and capital slippage of £13.7m of which £2.2m relates to 2019/20.

At the end of June 2019, there is a forecast revenue underspend of £0.9m (0.5%); together with a forecast capital underspend of £0.2m (2.2%). It is recognised that it is early in the financial year for forecasting capital spend as a few larger projects have yet to commence.

As part of the budget setting process, the Commissioner approved an increase in police officer numbers for 2019/20. Whilst funding for these officers is included in the 2019/20 budget in full, there is a time-lag in relation to when actual recruitment takes place and, therefore, there is a forecast underspend in police pay. There has also been a higher number of ill-health retirements than forecast in quarter one adding to the underspend. The Commissioner requested a briefing detailing police officer numbers each month since the start of the financial year and assurance that the budgeted police officer establishment of 2,046 will be achieved.

Actions

2019/21: The Commissioner is to be provided a briefing detailing police officer numbers each month since the start of the financial year and assurance that the budgeted police officer establishment of 2,046 will be achieved.

The Commissioner approved the following recommendations submitted by the Chief Constable:

- (1) the forecast revenue and capital outturn positions be noted; and
- (2) the release of up to £54,600 earmarked reserve from the Armed Alliance is allocated to Taser training as set out in paragraph 22.

The rationale was that the first quarter review demonstrates prudent management of the 2019/20 revenue budget and projecting a balanced budget.

4. JOINT STRATEGIC RISK REGISTER

The Commissioner's and the Chief Constable's Joint Strategic Risk Register was presented for consideration and approval.

The Commissioner and Chief Constable approved the following recommendations:

- (1) the Joint Strategic Risk Register, risk analysis and action overview, be approved; and
- (2) that a risk be considered for elevation to the Joint Strategic Risk Register

The rationale was to ensure that the effective management of strategic risk supports the delivery of high quality policing services.

5. JOINT FIRE & RESCUE AND POLICE DEPLOYMENT BASE FACILITY FOR CREWE

The report was deferred to a future Joint Management Board.

6. SALARY SACRIFICE SCHEMES - CYCLE TO WORK

The Cycle to Work and Discounted Technology schemes are both salary sacrifice schemes which allow tax relief (partial or full) for employees on the amount of salary they choose to sacrifice in order to purchase a bicycle or an item of technology such as mobile phone, tablet, TV.

Cheshire Constabulary has previously operated both schemes to all officers and staff, with the Cycle to Work scheme being more popular than the Discounted Technology Scheme. The report explained that there are pre-approved funds left over in both schemes, in particular the Discounted Technology Scheme which had limited uptake.

The Commissioner approved the following recommendations submitted by the Chief Constable:

- (1) further funding of £98,000 for the Cycle 2 Work scheme is approved so that this scheme can be reopened requiring a new commissioning decision with a total budget of just over £100,000 available; and
- (2) the Discounted Technology Scheme is closed.

It was confirmed that the pre-approved funding from the Discounted Technology Scheme of £82,786 currently underutilised is to be transferred and added to the underutilised pre-approved funding of £2,231 in the Cycle 2 Work Scheme and subsequently increased to total £100,000. This will enable the Cycle 2 Work scheme to be reopened to all officers and staff. The rationale was that additional funding will enable the continuation of the Cycle to Work Scheme which promotes health and wellbeing within the Constabulary.

Part 2 - Private Items

7. MANAGEMENT BOARD ACTION LOG

The action log was reviewed and updated.

8. FINANCIAL POSITION REPORT 2019/20: FIRST QUARTER REVIEW

The Part 2 paper was considered in private to support the decision made in Part 1.

9. JOINT STRATEGIC RISK REGISTER

The Part 2 paper was considered in private to support the decision made in Part 1.

10. JOINT FIRE & RESCUE AND POLICE DEPLOYMENT BASE FACILITY FOR CREWE

The report was deferred to a future Joint Management Board.

11. SALARY SACRIFICE SCHEMES - CYCLE TO WORK

The report was deferred to a future Joint Management Board.

Duration of meeting: The meeting commenced at 2pm and finished at 2.45pm.