



**NOTES FROM THE MANAGEMENT BOARD HELD ON 05 JUNE 2019 IN MEETING ROOM A, CHESHIRE CONSTABULARY HQ, CLEMONDS HEY, WINSFORD, CW7 2UA**

*Present:* D Keane, Police & Crime Commissioner  
D Martland, Chief Constable

Office of the Police & Crime Commissioner

M Walton, Senior Governance & Performance Officer  
C Tozer, Senior Communications Officer  
J Park, Operation Support Officer

Cheshire Constabulary

J Cooke, Deputy Chief Constable  
J Gill, Assistant Chief Officer  
D Bryan, Head of Legal Services  
W Bebbington, Head of Finance  
P Woods, Head of Planning & Performance

**Part 1 - Public items**

**1. NOTES OF MEETING HELD ON 03 APRIL 2019**

The notes of the meeting held on 03 April 2019 were approved.

**2. MANAGEMENT BOARD ACTION LOG**

There were no Part 1 actions to consider.

**3. INTERNAL AUDIT PLAN 2019/20**

The Internal Audit Plan for 2019/20 was presented for approval. Following consultation with the Police and Crime Commissioner and Chief Constable, the draft plan was approved by the Audit Advisory Committee at its meeting on Wednesday 29 May 2019.

The Commissioner and Chief Constable approved the following recommendation:

(1) That the Internal Audit plan for 2019/20 as set out in Appendix 1 be approved.

The rationale was that the work of Internal Audit will provide assurance that effective controls are in place to mitigate against significant risks and will ensure compliance with audit and accounting requirements.

**4. JOINT STRATEGIC RISK REGISTER**

The Commissioner's and the Chief Constable's Joint Strategic Risk Register was presented for consideration and approval.

The Commissioner and Chief Constable approved the following recommendations:

- (1) The Joint Strategic Risk Register, risk analysis and action overview, be approved;
- (2) The proposed revision to the risk score and de-escalation of risk 5 be approved; and
- (3) A new risk is added to the register.

The rationale was to ensure that the effective management of strategic risk supports the delivery of high quality policing services.

## **5. SINGLE ONLINE HOME**

Changing public expectations of how they interact with the police is the catalyst for the development and implementation of the national Single Online Home platform, a new web platform that will provide one place for the public to access services, report crimes and interact with the Constabulary online. It aims to transform the public relationship with the police through new ways of interacting while creating a nationally consistent but locally branded service.

The Single Online Home proposal sought approval for Cheshire Constabulary to adopt Option 3 - the National Single Online Home for implementation. This option represents best value for money when appraised against the cost of making the investment locally and the national project has recommended a resourcing model. Cheshire Constabulary will incur penalties if the Force does not resource the project as requested. The proposed resourcing model was approved at the Digital Board on 11 March 2019 to be filled from existing resource with back-fill of roles where required and no external recruitment.

It should be noted that a re-prioritisation exercise has been undertaken nationally regarding on-boarding timescales due to all forces expressing an interest to on-board, this has resulted in a revised services roadmap. If Cheshire Constabulary agrees to onboard, Cheshire will go live initially with: i) Road Traffic Collision reporting and allegation; ii) thanks and complaints; iii) your area; followed by iv) firearms licensing; v) pay capability; and vi) Clare's Law.

The Commissioner and Chief Constable approved the following recommendations:

- (1) That Option 3 National Single Online Home is approved and the section 22 agreement signed by the Chief Constable and Police & Crime Commissioner; and
- (2) That Option 3 is implemented and the resources released to implement the national Single Online Home.

The rationale was that Single Online Home will provide the public with an easy to use digital platform where they can access services, report crimes and interact with Cheshire Constabulary. The decision supports the commitment to have a police service connected with its local communities and in line with policing vision 2025.

## **6. VEHICLE TELEMATICS**

The proposal sought approval to proceed with the commissioning of a vehicle telematics solution for the Constabulary's fleet.

The Commissioner noted the total year one costs of £268,257 (estimate provided from other forces) and welcomed the proposed return of investment within 14 months based upon the identified capital and revenue savings detailed in paragraph eight. The Commissioner sought clarification of the costs in relation to year two (2020/2021) to year five (2023/2024), stating that it was important to understand the full costs and savings for the vehicle telematics solution. The Commissioner was subsequently provided with the actual costs which are within the estimated figures provided in the business case. Such costs are exempt from publication in accordance with section 43 (commercial interests) of the Freedom of Information Act 2000.

The Commissioner and Chief Constable approved the following recommendation:

- (1) That approval be given to proceed with the commissioning of the vehicle telematics solution from a provider and through a route to market which are identified in Part 2 of the paper.

The rationale was that the introduction of vehicle telematics will provide multiple opportunities to bring administration efficiencies, drive immediate cost savings as well as improving the safety of officers and the public. The decision supports the commitment to deliver an efficient and effective police service that is fit for the future.

***Part 2 - Private Items***

**7. MANAGEMENT BOARD ACTION LOG**

The action log was reviewed and updated.

**8. JOINT STRATEGIC RISK REGISTER**

The Part 2 paper was considered in private to support the decision made in Part 1.

**9. SINGLE ONLINE HOME**

The Part 2 paper was considered in private to support the decision made in Part 1.

**10. VEHICLE TELEMATICS**

The Part 2 paper was considered in private to support the decision made in Part 1.

*Duration of meeting: The meeting commenced at 2pm and finished at 2.50pm.*