



David Keane
Police & Crime
Commissioner
for Cheshire

APPLICATION FOR THE POST OF CHIEF CONSTABLE

NAME OF APPLICANT _____

FOR OFFICE USE ONLY

APPLICATION NO:

Date Received:

INSTRUCTIONS FOR COMPLETION

Before completing this application form you are advised to read these instructions carefully.

1. Applicants are strongly advised to read the role profile and the associated documentation provided in your application pack and on the application webpage.
2. The form should be completed in 12pt type-face or hand written black ink. Please answer in the spaces provided. No additional pages are permitted, except where stated otherwise. No attempt should be made to redesign the form.
3. Applicants are required to complete all sections of the form. Do not send a curriculum vitae as this will not be evaluated - only the information contained within this form will be evaluated at short-listing. It is imperative that you are open and honest with your answers. Evidence needs to be specific and focused on your personal involvement/experience and actions. Please provide examples in your answers. The evidence you present must be from within the last three years. The appropriateness of your application will be determined by the extent to which your evidence relates to the area being asked about, how thoroughly you respond to the questions asked and how appropriate your examples are in relation to the issues facing Cheshire Constabulary.
4. At the end of each section in part three, you are required to provide a verifier who can vouch for the accuracy of the information you have provided. As part of the assessment process this person may be contacted to verify the information provided.
5. References will be requested for those candidates shortlisted.
6. It is your responsibility to ensure the forms are returned by 17:00 on 12 December 2018 to Peter Astley MBE, Chief of Staff, Office of Police & Crime Commissioner, Stockton Heath Police Station, Grappenhall Road, Stockton Heath, WA4 2AF or by email: peter.astley@cheshire.pnn.police.uk

Part 1 Personal Information

Post applied for:			
How did you become aware of the vacancy?			
Last Name:		First Name:	
Previous Name (if applicable):		Title (e.g. Dr, Mr, Mrs, Ms, Miss):	
National Insurance Number:		Preferred Name:	

Date of:		
Joining Police Service	Promotion to Sergeant	Promotion to Inspector
<input type="text"/>	<input type="text"/>	<input type="text"/>
Promotion to Chief Inspector	Promotion to Supt	Promotion to Chief Supt
<input type="text"/>	<input type="text"/>	<input type="text"/>
Promotion to ACC	Promotion to DCC (if applicable)	
<input type="text"/>	<input type="text"/>	<input type="text"/>

Home Address		Work Address	
Postcode		Postcode	
Home telephone number:		Work telephone number:	
Mobile number:		Work email address:	
Personal email address:		Preferred email address	

Please provide details about any special requirements that you may have if called to a selection assessment:	

Nationality:		
What is your nationality?		
If you are a commonwealth citizen or a foreign national, is your stay in the UK free of restrictions?	Yes	No
Have you been continuously resident in the UK for the three year period immediately before this application is made?	Yes	No

Membership of British National Party (BNP) or similar:		
Are you or have you ever been a member of the BNP or similar organisation whose constitution, aims, objectives or pronouncements may contradict the duty to promote equality?	Yes	No

Part 2 Employment History

Details of current and previous two posts – most recent force first:

Current Role Title:	
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Force:	
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Start Date:	
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Brief description of role and responsibilities, including key achievements (maximum 500 words).

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Previous Role Title:	
Force:	
Start Date:	
Brief description of role and responsibilities, including key achievements (maximum 500 words).	

Previous Role Title:	
Force:	
Start Date:	
Brief description of role and responsibilities, including key achievements (maximum 500 words).	

Details of relevant training attended

Please list any educational qualifications you consider are relevant to the role for which you are applying.

Colleges, university attended or correspondence courses taken	From	To	Qualifications and grade attained

Please provide details of any Equality Diversity and Human Rights training you have received.

Colleges, university attended or correspondence courses taken	From	To	Qualifications and grade attained

Please list any training courses attended that you consider are relevant to the role for which you are applying. *(Please note that it is an essential requirement of the role that you have successfully passed Senior PNAC and completed the Strategic Command Course)*

Course Title	From	To	Summary of Course Contents

Part 3 Job Related Evidence

Public Service: As individuals and as part of a wider policing organisation, we have a responsibility to ensure that we act in the best interests of society as a whole. Please describe how you have personally promoted, developed and built confidence in a public service, ensuring that the service provided met the public's needs and served their best interest (maximum 600 words).

Date of example(s) provided:		Verifier:		Contact Number:	
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<i>Official Use – Assessor Notes</i>	Rating	
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Transparency: Transparency in the policing service is invaluable to gain public confidence, to encourage the reporting of crime and maintain strong engagement with our communities. As Cheshire's Chief Constable, how would you encourage transparency within the organisation (maximum 600 words)?

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Date of example(s) provided:		Verifier:		Contact Number:	
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<i>Official Use – Assessor Notes</i>			Rating	
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Impartiality: As a police service, we must show impartiality throughout all our dealings with colleagues, partners and members of the public. This is achieved by being unprejudiced, fair and objective. Using an example, please describe how in the role of a Chief Officer you assess situations based on their own merits ensuring fairness and consistency in action, whilst communicating a clear rationale for evidence-based decisions or actions (maximum 600 words).

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Date of example(s) provided:		Verifier:		Contact Number:	
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<i>Official Use – Assessor Notes</i>		Rating	
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Integrity: The Code of Ethics states that every person providing a policing service is responsible for their own professional behaviour and to ensure that they are able to deliver the highest standards possible, but there's an additional responsibility for chief officers to demonstrate by example the principles and standards of the Code. As Chief Constable how would you do this? Please use examples to support your answer (maximum 600 words).

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Date of example(s) provided:		Verifier:		Contact Number:	
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<i>Official Use – Assessor Notes</i>			Rating	
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Part 4 Criminal Investigations/Disciplinary

- Please enter details of any convictions for any offence (including traffic offences and appearance before a Court Martial) or formal cautions by police for any offences (including cautions as a juvenile) or any bind-overs imposed by any Court. This includes any spent convictions.
- Please provide details of any disciplinary proceedings being carried out in relation to your conduct and any previous disciplinary offences which have not been expunged.

Offence(s):	
Date(s):	
Court/Police Station which dealt with the matter:	
Result(s):	
Date of Alleged Offence(s):	
Court/Police Station dealing with the matter:	
Please give details of any charge or summons at present outstanding against you.	
Please give details of disciplinary proceedings being carried out or have not been expunged	

Please continue on a separate sheet if necessary. Please remember full details of all convictions or cautions by the police for any offence should be disclosed.

Part 5 Other Personal Information

Business Interests

Do you currently have, or propose to have any business interest (as defined in the Police Regulations) which you intend to continue should you become Chief Constable for Cheshire Constabulary :

YES

NO

If YES please state the nature of this job or business and the extent of your involvement (e.g. actively involved, non-executive director). Include hours spent on it. Please also reference any interests that a relative may have which fall within the meaning of business interests under the Police Regulations.

Please advise of any memberships of any professional association or any body whose principal purpose include the influence of public opinion or policy.

Driving Licence:

Do you hold a current valid driving licence?

YES

NO

Number of days sickness absence over past 12 months:

Please give details of any relationships to Members/Officers of the Cheshire Constabulary or Police and Crime Commissioner. (Answer 'NONE' if no relationship exists).

Referees

Please provide names, addresses and occupations of two persons willing to give you a reference. One should be your Chief Constable or equivalent from your current employing Force. **References will be requested for those candidates shortlisted.**

Referee 1:		Referee 2:	
Name		Name	
Home Address		Home Address	
Postcode		Postcode	
Telephone Number		Telephone Number	
Occupation		Occupation	

PLEASE ENSURE YOU SIGN THIS DECLARATION BEFORE RETURNING YOUR APPLICATION FORM

DATA PROTECTION ACT DECLARATION

The information provided on this application form will be entered onto a computer system and as such is covered by the rules set out by the Data Protection Act 2018 and General Data Protection Regulations.

DECLARATION

I declare that the information given on this application form is to the best of my knowledge and belief is true. I understand that if it is subsequently discovered that any statement is false or misleading, an offer of employment may be withdrawn or I may be dismissed from service by the Police and Crime Commissioner.

Signed:	
Date:	

After completion please return application by Recorded Delivery marked 'Private & Confidential' to Peter Astley MBE, Chief of Staff, Office of the Police and Crime Commissioner, Stockton Heath Police Station, Grappenhall Road, Stockton Heath, WA4 2AF or by e-mail to peter.astley@cheshire.pnn.police.uk

CLOSING DATE FOR COMPLETED APPLICATIONS: 17:00 on 12 December 2018