

FREEDOM OF INFORMATION ACT (FOI) 2000 INTERNAL REVIEW PROCEDURE



**Cheshire
Police & Crime
Commissioner**

FOI INTERNAL REVIEW PROCEDURE

If you are not satisfied with the decision applied in your response, you have the right to request an internal review. An internal review is completed independently and by an individual who was not responsible for the response provided to your request for information.

In accordance with Section 17 of the Act, if you would like to request an internal review, please write or send an email to:

Chief Executive
Office of the Police and Crime Commissioner for Cheshire
Runcorn Town Hall
Heath Road
Runcorn
WA7 5TD

E-mail: pcc@cheshire-pcc.gov.uk

Please ensure that your correspondence includes your name, contact details and clearly outlines the reasons why you are not satisfied with the response you have received.

Please note that any request for an internal review will only be considered if received by the Chief Executive within 40 working days after the date of the initial response of the Office of the Police & Crime Commissioner to your request for information.

Although there is no timescale for internal reviews identified within the Freedom of Information Act 2000, the Office of the Police & Crime Commissioner will aim to respond without undue delay and in any case within 20 working days of receipt of your correspondence. There may be occasions whereby a complex review may require additional time, but you will be kept fully informed during the internal review process and a more realistic timescale will be provided.

If you remain dissatisfied following an internal review decision, you have the right to complain to the Information Commissioner in accordance with Section 50 of the Freedom of Information Act.

The Information Commissioner is an independent regulator of the Freedom of Information Act 2000 and has a wide range of powers to inspect records held by a public authority to support a decision on whether the particular public authority has complied with the Act. You can contact the Information Commissioner's Office via the following details:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

Telephone: 0303 123 1113

Website: <https://ico.org.uk/global/contact-us/>